



Board of Trustees Meeting Minutes
January 24, 2019

Members Present	Bill Crandall, John Dierdorf (arrived at 4:30) Heather Lee, Brian Meyer, John Partlow
Members Absent	Kristin Patrick, Debra Yadon
Others in Attendance	Library Director Edra Waterman; Legal Counsel Anne Poindexter; Library staff members Lori Holewinski, Katie Lorton, Robyn Neal, Beth Meyer; Architect Kevin McCurdy
Convene	Vice President Heather Lee called the meeting to order at 4:21 p.m. in the South Meeting Room at the Noblesville Library.
Consent Agenda	Consent agenda included minutes of the December 19, 2018 meeting, minutes of the Building and Grounds Committee meeting on January 16, 2019, claims and warrants, personnel approvals, request to encumber 2018 funds for outstanding purchase orders, and resolution for year-end transfer of appropriations between major categories. A motion to accept the consent agenda was made by John Partlow and seconded by Brian Meyer. The motion passed unanimously.
Items Removed From Consent Agenda	None
Temporary Adjournment	A motion was made by Bill Crandall to temporarily adjourn the regular meeting of the full Library Board.
Board of Finance Meeting	<p>The meeting of the Library Board of Finance was called to order by Board President John Dierdorf.</p> <p>Officers: John Dierdorf was nominated to serve as President and Brian Meyer as Secretary of the Board of Finance. Bill Crandall made a motion to accept the nominations. John Partlow seconded the motion and the motion passed unanimously.</p> <p>Overview of Investments: Business and Finance Manager Robyn Neal reported on the status of the Library's investments in 2018. Investments earned \$25,337.33. Due to a change in the library's primary account, the Library is earning more.</p> <p>Publicizing Newspapers: It was recommended that The Times of Noblesville and The Indianapolis Star remain as qualified publications for the Library to publish notices. Motion was made by Brian Meyer and seconded by John Partlow. Motion passed unanimously.</p>
Adjournment	Motion was made by Bill Crandall to adjourn the meeting of the Board

of Finance.

Reconvene

The regular meeting the full Library Board was reconvened.

**Administrator's
Executive
Recommendation
(2019-20 Health
Insurance)**

Bill Crandall shared the detailed findings from the meeting regarding the various plans, increases, savings, and coverage based on the FormFire information provided by staff, which allows for firm quotes from insurance companies. Due to changes in insurance coverage costs, the Library is anticipating some challenging decisions ahead. John Dierdorf, Brian Meyer, and Heather Lee asked additional questions and a discussion followed. Bill Crandall spoke positively about the relationship and work with FirstPerson. Edra Waterman recommended that HEPL review and select the best possible group health insurance plan for the dollars that have been budgeted, and ideally continue a robust level of sustainable coverage. John Partlow reiterated the importance of staff support. After an in-depth discussion, A motion to authorize Edra Waterman to synthesize all information and feedback to select the best product for the Library was made by John Partlow and was seconded by Heather Lee to accept the recommendation. Motion passed unanimously.

Renovation Update

Kevin McCurdy reported that next week is the final walk through for the Fishers Library flood work punch list. Roof work at Fishers has not started yet. There have been some challenges confirming a start date with Fredericks Roofing.

The original completion date for the Noblesville project is March 28th and Kevin estimates that there is about twelve per cent of the work left to complete, which puts completion at the end of February. Kevin is starting pre-punch list conversations regarding areas where he has concerns.

**Building and Grounds
Committee Report**

Bill Crandall, John Partlow, Kevin McCurdy, and Edra Waterman met to review the draft facilities assessment document. The initial draft covered both locations from an architectural standpoint and a mechanical standpoint. Additional meetings will occur on February 6th and February 20th to complete the details of the Facilities Master Plan proposal. Edra discussed the importance of dovetailing the long-range strategic plan with this plan, and will schedule an initial meeting of the Long Range Planning Committee.

Director's Report

Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included being awarded the Harwood grant with thanks to Jennifer Harmon for her work, diversity and inclusion with the creation of a diversity statement and potential policy changes, and legislative issues that may affect library expenditure processes in the future. John Dierdorf read the thank you note from the Staff Association for the holiday luncheon—it was appreciated.

No other business was discussed.

**Other Old or New
Business**

Adjournment

John Dierdorf moved for adjournment at 5:26 p.m.

Respectfully submitted,

Brian Meyer

HEPL Board Secretary
Brian Meyer