

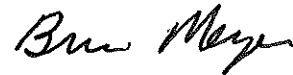


Board of Trustees Meeting Minutes
March 28th, 2019

Members Present	Bill Crandall, Heather Lee, Brian Meyer, Kristin Patrick, Deb Yadon
Members Absent	John Dierdorf, John Partlow
Others in Attendance	Library Director Edra Waterman; Legal Counsel Anne Poindexter; Library staff members Robyn Neal, Beth Meyer, Katie Lorton; Architect Kevin McCurdy
Convene	Vice-President Heather Lee called the meeting to order at 4:15 p.m. in the South Meeting Room of the Noblesville Library.
Consent Agenda	Consent agenda included minutes of the February 28 th , 2019 meeting, claims and warrants, and personnel approvals. A motion was made by Brian Meyer and seconded by Deb Yadon to accept the consent agenda. The motion passed unanimously.
Circulation Policy Revision - Student Cards	<p>An updated Circulation Policy with changes related to student cards was presented for approval. The changes bring our practices for student cards in line with our teacher card policy, to include all students in our library district regardless of residency. The policy change also applies to college students.</p> <p>A motion was made by Bill Crandall and seconded by Kristen Patrick to approve the revised circulation policy. The motion passed unanimously.</p>
Renovation Update	Architect Kevin McCurdy was present and provided an update on the renovation project. Last week, local inspectors issued a temporary certificate of occupancy for the Noblesville lower level, allowing staff to begin moving into the space. A few issues need to be resolved before we can open the space to the public, but we are on track for project completion by the end of April or early May.
Approval to Proceed with Task I of Facilities Masterplan	<p>Edra made a recommendation to proceed with Task I of the Facilities Master Plan process submitted by LWC. This task involves focus group sessions with staff and patrons to discuss library trends, strengths and weaknesses of existing programs and facilities, and services/program spaces that should be considered for inclusion in the master plan. LWC will facilitate these sessions and deliver a recommendation list of ranked priorities to guide the master plan. The total cost for completing Task I at both locations is estimated at \$15,000 and will be paid from reserve funds.</p> <p>A motion was made by Brian Meyer and seconded by Deb Yadon to approve LWC to proceed with implementing Task I of the Facilities Masterplan. The motion passed unanimously.</p>
Director's Report	<p>Edra presented her director's report.</p> <p>The Board discussed an inquiry to possibly add a second utility easement for the cell tower in Fishers. There was agreement that the Board would</p>

	<p>need additional information about concrete plans and an active need for this easement before approving any action.</p> <p>Edra shared an update on a recent challenge to a piece of art currently on display in the Ignite Studio. She also gave a brief update on the current status of HB 1343 which could have an impact on library funding if passed, as well as other legislative happenings. A draft policy related to background checks will be presented at a future meeting.</p> <p>Staff member Jennifer Harmon was recently promoted into the vacant Public Engagement Manager position, joining our leadership team.</p>
Old & New Business	<p>Bill Crandall gave an update on inquiries about the library's property on Little Chicago Road. At this time, the Board is not actively seeking proposals for the sale of this property but is willing to receive formal proposals from interested parties at any time. Edra will determine the requirements and costs for mowing and keeping weeds down at this property in order to ensure it is not unsightly.</p>
Adjournment	<p>Brian Meyer moved for adjournment at 5:14 p.m.</p>

Respectfully submitted,
 Brian Meyer



HEPL Board Secretary